**CONTROL CARRIED OUT ACCORDING TO THE ROAD TRANSPORT ACT (ZPCP-2)**

**A detailed description**

**December 2020**

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1.0 OBLIGATION CONCERNING THE DOCUMENTS KEPT IN VEHICLES

**A driver engaged by a national transport operator or a Union transport operator must keep the following documents in the vehicle during a transport operation**:

- a valid copy of the licence, Community licence or Community authorisation of the transport

operator who the transport operation is being performed for;

- a valid driving licence with the Community code affixed certifying the driver’s initial qualification

or a valid driver qualification card;

- a certificate mentioned in Article 34 of the Road Transport Act for drivers performing international

carriage of passengers for private purposes in a vehicle with more than eight seats besides the

driver’s seat;

- a written rental or lease contract or any other contract according to which the driver has the right

to use the vehicle (e.g. a leasing contract etc.) if the transport operator is not the owner of the

vehicle;

- an attestation according to the Regulation 1072/2009/EC issued by a competent authority of the

Member State of the transport operator’s establishment certifying that the driver named therein is

employed by the transport operator in accordance with the laws and other regulations on

conditions of employment and vocational training for drivers, which must be kept in a vehicle if it

is operated by a driver who is not a national of one of the EU Member States;

- the permits and the licences required by the Union regulations, international agreements or acts

and laws in force in the Republic of Slovenia for the transport operation concerned when

performing international transport operations;

- a copy of the valid timetable for the service which is being carried out as a regular national passenger transport service by road, or a possibility must be provided to print it out;

- when performing regular shuttle services, an authorisation granted by a local community, a

certified price list and a form necessary for the performance of such services;

- when performing occasional carriage of passengers, a written or an electronic proof of occasional transport of passengers with data on the type of transport, transport provider, purpose of the transport, the envisaged route of the transport, the envisaged duration of the transport, the envisaged date and time of departure and arrival, the envisaged number of passengers, the envisaged number of kilometres, the transport operator or the transport operators concerned. A possibility should be provided to print out such a proof.

- an authorisation granted by the competent authority for public transport of passengers – JPP, when performing special regular passenger transport services intended for the same group of public other than services to transport workers from home to work and back, school-age children, secondary-school pupils and students to educational institutions and back, persons with special needs to institutions and back and military personnel and their families from their homes to military facilities and back,

- a copy of the authorisation granted by the public passenger transport authority JPP for demand responsive transport services performed and financed by a local community or several local communities.

A driver engaged by **a foreign transport operator** performing road transport operations must keep in the vehicle all permits and licences required for the transport operation concerned by the EU regulations, international agreements or laws and acts in force in the Republic of Slovenia.

At the request of an official of the Financial Administration of the Republic of Slovenia, a driver must submit the above-mentioned documents for inspection.

The vehicles of national transport operators used for road transport must be marked and equipped according to the rule issued by the minister, thus ensuring the safety of the driver and the passengers, of other participants in road transport operations and the safety of the freight and other vehicles.

Vehicles performing taxi services must be equipped with a mark containing data on the transport operator and licence number affixed in a visible place.

2.0 AUTHORISATIONS OF OFFICIALS OF THE FINANCIAL ADMINISTRATION

Officials of the Financial Administration of the Republic of Slovenia are authorised to check in the entire territory of the Republic of Slovenia whether national transport operators, the EU transport operators and foreign transport operators performing road transport operations hold permits, licences and other documents laid down by the Road Transport Act, EU regulations and international agreements.

Officials of the Financial Administration of the Republic of Slovenia are authorised within the framework of their competence to withdraw the documents presented by a driver engaged by a transport operator if they doubt the authenticity of these documents, if they are not duly completed or if the driver does not respect the conditions specified in the document. A certificate is issued regarding the temporarily withdrawn documents which is sent together with the minutes on temporary withdrawal of documents to the Inspectorate competent for traffic or to an authority competent for further performance of the procedure.

3.0 CONTROLS CARRIED OUT IN COMPANIES

Officials of the Financial Administration of the Republic of Slovenia carry out controls in companies’ head offices or their other premises regarding the compliance with the provisions of Paragraphs 11 and 12 of Article 102 of the Road Transport Act ([ZPCP-2](http://www.pisrs.si/Pis.web/pregledPredpisa?id=ZAKO4236))

Legal persons, individual sole traders or individuals independently performing business activities where goods subject to international road transport and cabotage are loaded or unloaded must check prior to the loading or unloading of goods whether the issued bilateral permit which **a foreign transport operator** needs has not been used yet or whether the ECMT permit is being properly used.

Legal persons, individual sole traders independently performing business activities where goods subject to international road transport and cabotage are loaded or unloaded must mark the verified permit according to Paragraph 12 of the Road Transport Act on the backside as used by indicating whether the goods were loaded or unloaded, write the date of loading / unloading, sign, stamp and photocopy the permit. ECMT permits are just photocopied after verification. Copies of ECMT permits are recorded and must be kept for two years after the end of the year in which they were verified and recorded.

4.0 USEFUL LINKS

* [Ministry of Infrastructure](http://www.mzi.gov.si/)
* [European Commission - Mobility and Transport](http://ec.europa.eu/transport/index_en.htm)